

Minutes
STOW FINANCE COMMITTEE
Budget Review Meeting
March 18, 2008
7:30 PM
Town Building

Call to Order

Charles Kern called the meeting to order at 7:35 pm. Present were David Walrath, Gary Bernklow, Steve MacNeill and Elizabeth Tobey, Secretary.
Guests: Marcia Rising, Betty Cormier 7:30pm
Bob Wilbur 8:00 pm

Budget Reviews

Board of Health

Charlie asked Marcia Rising what the major changes in his budget were for this year.

Marcia noted the following changes:

- Asking for a Public Nurse 4 hours per wk at \$50 per hr totaling \$10,400 per yr.
- Will use Emerson social services funds to pay the nurse.
- Will go to MRC if more money is needed to fund the nurse.
- Requesting more money for animal control officer.
- Requesting a part time administrative assistant for 2 days a week so full time administrative assistant can cut back her hours to part time in preparation for retirement.

Marcia also stated that Craig Martin is taking courses to become certified as the Water Operator. George Scraggs is retiring in June.

The BOH is investigating building a new dog kennel and what the cost is. The old kennel has aged considerably and is due to be replaced.

Fincom suggested the Hazardous waste dumpster be taken off the special articles list and added as a line article on the BOH budget next year. Fincom will ask Bill to move it into the budget.

CPC

Charlie asked Bob Wilbur what the major changes in his budget were for this year.

Bob noted the following changes:

- Administrative expenses include salary, engineering, unspent goes back into CPC fund.
- Historic Preservation has taken bids for the restoration of the stone walls for the lower village cemetery Pompositicut Rd side. They took 3 bids and went with the mid level bid of \$19,500.
- Funded access improvements to the Old West School
- Funded the securing of the Old Blacksmith's shop
- Still working on the Rail Trails

Reserve Fund Transfer Requests

Highway – Gas and Diesel Fuel - \$19,000

The amount requested is to be used for the purchase of gas and diesel fuel to be used for town equipment. This expenditure is extraordinary and/or unforeseen due to escalating fuel costs.

David Walrath moved to approve the reserve fund transfer request in the amount of \$19,000 for the purchase of gas and diesel fuel to be used for town equipment. Gary Bernklow seconded the request.

The motion carried unanimously (Kern, Walrath and Bernklow)

Fire Department – Advertising - \$2,000

The amount requested is to be used for the cost of advertising for the Full Time Chief Position. This expenditure is extraordinary and/or unforeseen due to the unexpected vacancy of the Chiefs position.

David Walrath moved to approve the reserve fund transfer request in the amount of \$2,000 for the cost of advertising the Fire Chief vacancy. Gary Bernklow seconded the request. The motion carried unanimously (Kern, Walrath and Bernklow)

Adjournment

A motion to adjourn was made by David Walrath at 9:10 pm. Gary Bernklow seconded the motion.

The motion carried unanimously (Kern, Walrath and Bernklow)

Respectfully submitted,

Elizabeth A. Tobey,
Secretary

Action Item

Have Dotty Wilbur come talk to us regarding the recap sheet.